



Application for Summer Employment

Picket Post Club (PPC) is looking for enthusiastic and reliable people to work as Assistant Managers, Lifeguards, Front Desk Attendants and Swim Lesson Instructors for the 2025 summer swim season.

All Rolling Applications are due by April 4, 2025

Email to: picketpostsc@aol.com

Requirements for Employment:

To work as a:	You must be at least
Pool Manager	24 years old by Opening Day
Assistant Pool Manager	21 years old by Opening Day
Head Lifeguard/Swim Instructor	19 years old by Opening Day
Senior Lifeguard/Swim Instructor	17 years old by Opening Day
Junior/Substitute Lifeguard	15 years old by Opening Day (no exp. required)
Front Desk Attendant/Sp. Events Coordinator	18 years old by Opening Day

And you must meet the following criteria:

1. All candidates must have American Red Cross Lifeguard Certification and CPR certification prior to Opening Weekend of pool
2. Managers & Lifeguards should have availability to attend a Spring training session **and either** prepare pool opening during last 2 weeks of May or help to close the pool in early September.
3. All candidates must always be in uniform when working and present oneself in a professional manner.
4. Be responsible and capable of performing basic math skills
5. Enjoy interacting with members and guests of PPC

Directions for Application: Print (or type) all information neatly. Provide all the information requested. Incomplete applications will not be accepted. Attach any other documents that you feel are relevant or important. When complete, return the application to PPC as soon as possible (by 4/4/25). Any questions, please email Phyllis at: picketpostsc@aol.com.

Please Note: Employment is seasonal (unless otherwise specified) and ends at the end of the summer season by September 15, 2025. Therefore, regardless of any past employment with the club, anyone wishing to be considered for employment must complete a new application each year.

PERSONAL INFORMATION

Full Name _____

Current Address _____

City _____ Zip _____ Cell Phone No. (____) _____

Date of Birth _____ E-Mail Address _____

EMERGENCY CONTACT

In case of serious accident, illness, or death, notify _____

Relation to you _____

Address _____

Phone No. _____ Email address _____

EDUCATION (Circle last year completed and indicate school attended)

High School 9 10 11 12 _____

College/Grad School 1 2 3 4 5+ _____

Grade you will be entering in 2025: _____

PREVIOUS WORK EXPERIENCE

Position/Title & Company: _____ Dates: from _____ to _____

Position/Title & Company: _____ Dates: from _____ to _____

Position/Title & Company: _____ Dates: from _____ to _____

PERSONAL REFERENCES (Non-relatives you have known over one year)

Name /Address /Phone No.

1. _____

2. _____

POSITION DESIRED (You can check more than one option):

- **Lifeguard** - Expected to maintain vigilance to prevent facility emergencies and ensure members & guests remain safe in and around the pool. Lifeguards will also be expected to assist with: checking in members and guests; monitoring water chemistry; maintaining cleanliness & orderliness of the facility.
 - **Head Guards/Asst Pool Manager** –provide lead supervision for lifeguards, monitor activities at pool, and function as a lifeguard. Participate in scheduling and assigning Lifeguard duties. Give instructions on pool operating procedures, rules, safety practices, maintenance, and related matters. Assist with and organize pool events, including group swimming lessons. Must be available to prepare pool during last 2 weeks of May and attend a spring training session.
 - **Senior Guards** – Senior guards are eligible to receive more hours, receive extended training in pool operations, support head guards' efforts in training new guards and may be asked to assist with group swimming lessons. Senior lifeguards should have availability to prepare pool during last 2 weeks of May or help to close the pool in early September and attend a Spring training session.
 - **Junior Guards** – Junior lifeguards should have availability to attend a Spring training session and help to close the pool in early September.
- **Front Desk Attendant/Special Events Coordinator** - work with senior staff to conceive, market and execute special events and socials at the Pool. This is a fantastic leadership role to exercise your creativity and people leadership skills! Must be 16 by May 23, 2022.

Check position(s) you wish to be considered for:

Head Lifeguard Senior Lifeguard *check if interested in Swim Lesson Instructor also*
 Junior Lifeguard Substitute Lifeguard
 Front Desk Attendant/Event Coordinator Assistant Pool Manager

How many hours per week are you expecting to work? 30-35+ 20-30 5-20

Have you ever been an employee of PPC? YES/NO

If yes, which year(s)? _____ In what position(s)? _____

How did you hear about this job opening? _____

Please provide a brief narrative about why you are qualified for the position

you are applying for (special skills, interests, experience):

Vacation / Time Off Scheduling:

Employees requesting full-time summer hours (30-35+): PPC will make every effort to allow employees to take time off to enjoy summer break. However, Vacation/time-off for employees requesting full-time hours will be granted at the discretion of General Manager and Pool Manager • ALL requests for time off longer than 4 consecutive days must be submitted at the time of the interview.

**PLEASE INDICATE ANY WEEKS YOU WILL BE UNABLE TO WORK BETWEEN
MEMORIAL DAY WEEKEND AND LABOR DAY WEEKEND:**

PLEASE READ AND SIGN BELOW:

I certify the information set forth in this application for employment at Picket Post Club is true and complete. I understand that if employed, any false statement on this application may result in my dismissal. I authorize PPC to make an investigation of all information provided on this application. I understand that if I am under the age of sixteen (16) I must obtain a WORK PERMIT and submit the completed forms to the Manager of PPC prior to my employment. I also understand I am expected to follow all dress codes put in place by the management and/or Board of PPC. I further understand that this application is not and is not intended to be a contract of employment, nor does this application obligate Picket Post Club in any way if it decides to employ me. I understand that the employment in this State and at PPC is "at will," which means that employees have the right at any time to terminate their employment with or without cause, and PPC reserves the right at any time to terminate employment with or without cause.

Signature of Applicant: _____

Date: _____

Club provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state or local laws.